

## MANSFIELD TOWNSHIP COMMITTEE MEETING

August 27, 2014

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on August 13, 2014, which was seconded by Mrs. Kocher.

Ayes: Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: Mr. Clancy

Absent: Mr. Misertino

### BILL LIST:

Mr. Watters would like to hold 140810.

Mr. Watters made a motion to approve the bill list withholding payment of purchase order 140810, which was seconded by Mr. Clancy.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

### CFO REPORT:

Mr. Pandos explained continuing disclosure to the Township Committee there are two bonds that are of concern one from 2001 and 2003.

Mr. Pandos stated that he would have the quotes and recommendations for the company that he would like to use for the next meeting.

### CLERKS REPORT

Ms. Hrebenak stated that she is in receipt of a Limo License for Ismail Ismail and would need approval to issue.

Mr. DiSessa stated that zoning has not approved the business.

Ms. Hrebenak stated that the license application would be held until it was approved by zoning.

Ms. Hrebenak stated that there is concern that there are people smoking ecigarettes outside the door and they would like the ordinance and the signs to include all forms of cigarettes.

The Township Committee agreed that these items should be added to the ordinance and to the signage.

Ms. Hrebenak stated that she met with the present phone service provider in reference to replacing the phone system and lowering the township's cost and they have presented us a quote that will be a cost savings to the Township.

Mr. Watters stated that he would like to have more quotes and listed so that there can be a comparison.

Ms. Hrebenak stated that she would work on getting more quotes.

#### ENGINEERS REPORT:

Mr. DiSessa stated that they were out on Slope Drive and the pipe was cleaned out and is functioning and he will be addressing the contractor for performance.

Mr. DiSessa reported that the budget number for milling out Janes Chapel and the pricing would be about \$80,000. Mr. DiSessa stated that he also looked into micro surfacing and that is more of a maintenance thing instead of a complete repair for damaged roads.

Mr. Watters asked if we did the 1 1/2" milling then after that we could go into Microsurfacing program every five to seven years.

Mr. DiSessa stated that the price for microsurfacing would be around \$50,000 so this would not be much of a savings.

Mr. DiSessa stated that some of the newer roads within the developments could be done with microsurfacing.

Mayor Tomaszewski asked Mr. DiSessa what would be included for the \$80,000.

Mr. DiSessa stated that the price would include milling, resurfacing, patching.

Mayor Tomaszewski made a motion to approve the work being completed on Janes Chapel Road, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

Mr. DiSessa stated that the Hazard Mitigation Grant there will be a meeting that will be held

#### RESOLUTION:

**RESOLUTION NO. 2014-94**

**APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2014:**

**BE IT RESOLVED**, that the following person to the following respective municipal offices and/or positions of the Township of Mansfield:

Full Time Police Officer	Greg Zytka	\$40,000 per annum
		Beginning 9/29/2014

Mr. Clancy made a motion to approve the passage of Resolution 2014-94, which was seconded by Mrs. Kocher.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

**RESOLUTION # 2014 -95  
REFUND OF RECREATION REGISTRATION  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, Mrs. Kathleen Dalton paid via credit card on 2/20/14 for her daughter to participate in softball with the Township of Mansfield, County of Warren,

**WHEREAS**, her daughter did not participate in softball,

**WHEREAS**, a refund cannot be issued against the credit card due to the lapse in time,

**NOW THEREFORE BE IT RESOLVED**, that the Finance Office be authorized to refund the amount of \$ 65.00 to Mrs. Kathleen Dalton.

Mr. Watters made a motion to approve the passage of Resolution 2014-95, which was seconded by Mr. Clancy.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

**RESOLUTION # 2014 -96  
REFUND OF RECREATION REGISTRATION  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, Mr. & Mrs. Destefano paid \$42.00 for their daughter to participate in a summer tennis lesson with the Township of Mansfield, County of Warren,

**WHEREAS**, their daughter was not able to attend the summer tennis lesson,

**NOW THEREFORE BE IT RESOLVED**, that the Acting Chief Financial Officer be authorized to refund the amount of \$ 42.00 to Mr. & Mrs. Destefano.

Mr. Clancy made a motion to approve the passage of Resolution 2014-96, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

**RESOLUTION # 2014 -97  
REFUND OF RECREATION REGISTRATION  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, Mr. & Mrs. Anderson paid \$ 130.00 via credit card on 7/13/14 for two children to participate in soccer (fall 2014 3<sup>rd</sup>-8<sup>th</sup> grade) with the Township of Mansfield, County of Warren,  
**WHEREAS**, one child will not be participating in the soccer program,  
**NOW THEREFORE BE IT RESOLVED**, that the Acting Chief Financial Officer be authorized to refund the amount of \$ 65.00 (one child) to Mr. & Mrs. Anderson.

Mrs. Kocher made a motion to approve the passage of Resolution 2014-97, which was seconded by Mr. Clancy.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski  
Nays: None  
Abstain: None  
Absent: Mr. Misertino

**RESOLUTION # 2014-98  
REFUND DUE TO CHANGE IN VALUE  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, the following properties have an over bill due to a change in value of the properties;  
**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield this 27<sup>TH</sup> day of August 2014 that the Tax Collector and Finance Department are hereby authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Qualification</u>	<u>Owner</u>	<u>Amount</u>
1204	01	QFARM	Freedom Group LP	\$ 24.63
1001.01	21		Ottilio, Victor	\$ 539.18
0101.02	32.02		Stadt, Jennifer	\$ 533.54
0401.02	30.01	QFARM	Clarke, Sr. Matthew & Bashaw Celes	\$ 159.31

Mr. Watters made a motion to approve the passage of Resolution 2014-98, which was seconded by Mr. Clancy.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski  
Nays: None  
Abstain: None  
Absent: Mr. Misertino

**RESOLUTION # 2014 -99  
TRANSFER OF MANSFIELD TOWNSHIP TRUST FUNDS  
TOWNSHIP OF MANSFIELD**

## WARREN COUNTY, STATE OF NEW JERSEY

**WHEREAS**, the Township Committee of the Township of Mansfield deemed it in the best interest of the Township to amend the Cash Management Plan to include as a authorized bank for deposit Unity Bank,

**NOW, THEREFORE BE IT RESOLVED**, that the Acting Chief Financial Officer is authorized to transfer the following Mansfield Township trust accounts from Fulton Bank of New Jersey to Unity Bank.

Payroll Agency

Mr. Watters made a motion to approve the passage of Resolution 2014-99, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

### RESOLUTION 2014-100

#### BONFIRES

**WHEREAS**, the Mansfield Cowboys made application to the Township Committee for the permission to hold a Bonfire on the Mansfield Recreation Building property, located on Port Murray Road; and

**WHEREAS**, Permit No. A6-14-538 issued by The New Jersey Department of Environmental Protection Bureau of Forest Management, Bonfire dated August 19, 2014 has been submitted to the Township Committee by the Mansfield Cowboys to verify that they have State approval for the permit.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, that Mansfield Cowboys are authorized, in accordance with the Fire Permit issued, dated August 19, 2014, to be held on 08/28/2014 between the hours of 1800 and 2400 upon the condition that Mansfield Township Fire Company #1 make arrangements for the members of the Fire Department to be in attendance at all times during the period that the fire is burning, and that the applicant comply with all of the matters set forth in the application Permit No. A6-14-538 as set forth therein.

Mr. Watters made a motion to approve the passage of Resolution 2014-100, which was seconded by Mr. Clancy.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

### RESOLUTION 2014-101

**WHEREAS**, the (hereinafter referred to as the “Employer”) by resolution previously adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

**WHEREAS**, the Economic Growth and Tax Relief Reconciliation Act of 2001, the 2005 final regulations issued under the Uniformed Services Employment and Reemployment Rights Act of 1994, the Pension Protection Act of 2006, final Treasury Regulation §1.457-4, the Heroes Earnings Assistance and Relief Tax Act of 2008 , the Worker, Retiree and Employer Recovery Act of 2008 and the Small Business Act of 2010 amended sections of the Internal Revenue Code (the “Code”) and the rules and/or regulations issued thereunder affecting Section 457 Deferred Compensation Plans (cumulatively referred to as the “Acts and Regulations”);

**WHEREAS**, the Employer desires its Plan to conform with the changes in the Code and Treasury regulations brought about by the Acts and Regulations;

**WHEREAS**, the Employer desires to adopt a restated Plan that conforms with the changes in the Code and Treasury regulations resulting from the Acts and Regulations;

**WHEREAS**, such revised Plan shall supersede the previously adopted Plan;

**NOW, THEREFORE BE IT RESOLVED** that the Employer hereby adopts a revised Plan 76-PD-Lincoln-120709.

**BE IT FURTHER RESOLVED** that The Lincoln National Life Insurance Company and Lincoln Financial Group, it’s agent, has agreed to continue to be the provider of the Deferred Compensation Program for employees and elected officials; and

**BE IT FURTHER RESOLVED** that the Lincoln National Life Insurance Company and Lincoln Financial Group it’s agent, will continue to provide, for the benefit of the participants the Multi-Fund Variable Annuity contract; and

**BE IT FURTHER RESOLVED** that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln National Life Insurance Company and Lincoln Financial Group, it’s agent, in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

**BE IT FURTHER RESOLVED** that the Plan Sponsor/Trustee is authorized to execute an Administrative Services Agreement with the Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, (12-SA-Lincoln-072595) and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Employer to the program; and

**BE IT FURTHER RESOLVED** that the Plan Sponsor/Trustee is authorized to serve as the “Administrator” of the plan, represent the **Employer**, and execute individual deferred compensation agreements with each said employee; and

**BE IT FURTHER RESOLVED** by the Employer that the Clerk forward a certified true copy of this resolution to the Plan Sponsor/Trustee; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services at P.O. Box 803; Trenton, NJ 08625-

0803.

Mrs. Kocher made a motion to approve the passage of Resolution 2014-101, which was seconded by Mr. Clancy.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

PUBLIC PORTION: (3 minute limit per person)

Don Profrock, asked Mr. DiSessa about the rumble strip that was installed on Slope Drive and if it would be removed.

Mr. DiSessa stated that we are trying to figure out how this can be repaired as opposed to milling this up and repaving.

Mr. Profrock asked which part of Janes Chapel Road would be being repaired.

Mayor Tomaszewski stated that it would be the section past the firehouse going downhill.

COMMITTEE PERSON COMMENTS:

Mr. Watters made a motion to approve the bid for Electric Supplier, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Abstain: None

Absent: Mr. Misertino

Mr. Watters asked about the cameras.

Ms. Hrebenak stated that the Capital Ordinance is on for Public Hearing on September 10 at 8:00pm.

Mayor Tomaszewski made a motion to appoint Rich Petterutti as Alternate #4 on the Land Use Board.

Mayor Tomaszewski made a motion to adjourn at 8:08pm.